

Summary of Minutes  
Regular Board Meeting  
February 11, 2015

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President, Louis M. Elmy called the meeting to order at 7:02 PM.

Superintendent Dr. Bernard S. Prevuznak led the Pledge of Allegiance to the Flag.

Board Secretary Leonard B. Przywara called the roll.

9 MEMBERS PRESENT: Caffrey, Evans, Galella, Katsock, Quinn, Susek, Thomas, Walker, Elmy

President Elmy stated:

- The chair wishes to announce that the Board held an Executive Session on January 20, 2015 and January 22, 2015 and prior to the Regular Board Meeting of February 11, 2015.
- THE SUBJECTS DISCUSSED IN EXECUTIVE SESSION RELATED SOLELY TO MATTERS OF EMPLOYEE RELATIONS, LABOR NEGOTIATIONS, AND/OR THREATENED OR ACTUAL LITIGATION.

Miss Katsock moved, seconded by Ms. Thomas, to approve the minutes of the Regular Board Meeting of January 12, 2015 and dispense with the reading of those minutes. The vote was as follows:

All In Favor: Caffrey, Evans, Galella, Katsock, Quinn, Susek, Thomas, Walker, Elmy

**Treasurer's Report:**

Leonard Przywara, Board Secretary/Business Manager, presented the Treasurer's Report for the month ending October 31, 2014.

WILKES-BARRE AREA SCHOOL DISTRICT  
CASH ACCOUNT BALANCES  
FOR THE MONTH ENDING OCTOBER 31, 2014

GENERAL FUNDS

GENERAL FUND CHECKING - FNCB	(\$532,695.78)
GENERAL FUND CASH CONCENTRATION - FNCB	\$29,120,225.84
FEDERAL PROGRAMS - FNCB	\$493,206.01
FEDERAL PROGRAMS CHAPTER 1 -FNCB	\$693,858.54
OMEGA BANK	\$2,926,578.87
OMEGA BANK	\$2,062,942.40
JANNEY MONTGOMERY SCOTT	\$216,254.59
PNC BANK	\$1,000.00
PNC BANK INVESTMENT	\$8,729,339.08
LPL LINSKO PRIVATE LEDGER	\$828,506.88
EARNED INCOME TAX ACCOUNT-FNCB	\$15,285.52
COMMONWEALTH INVESTMENT #1	\$11,592.59
REAL ESTATE TAX ACCOUNT - FNCB	\$0.00
LANDMARK CD	\$459,301.13
PLGIT EIT	\$819,301.91
<b>TOTAL GENERAL FUND</b>	<b>\$45,844,697.58</b>

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SPECIAL REVENUE FUNDS	
2003 CAPITAL PROJECTS CASH CONCENTRATION-FNCB	\$10,366.28
ATHLETIC FUND-OMEGA BANK	\$464,061.10
<b>TOTAL SPECIAL REVENUE FUND</b>	<b>\$474,427.38</b>
TRUST AND AGENCY FUNDS	
PAYROLL CHECKING-FNCB	\$3,135,065.76
PAYROLL CLEARING -FNCB	\$287.61
WHOLE LIFE GROUP TRUST-CITIZENS BANK	\$173,066.44
ELEMENTARY ACTIVITY FUND-OMEGA BANK	\$105,106.96
SECONDARY ACTIVITY FUND-OMEGA BANK	\$261,976.07
COMMONWEALTH INVESTMENTS #5	\$333,067.68
<b>TOTAL TRUST AND AGENCY FUND</b>	<b>\$4,008,570.52</b>
FOOD SERVICE FUND	
CHECKING ACCOUNT-OMEGA BANK	\$1,738,579.18
<b>TOTAL FOOD SERVICE FUND</b>	<b>\$1,738,579.18</b>
DEBT SERVICE FUND	
COMMONWEALTH INVESTMENTS #7	\$9,279.01
<b>TOTAL DEBT SERVICE FUND</b>	<b>\$9,279.01</b>

**Mr. Galella moved, seconded by Ms. Thomas,** to accept the Treasurer's report ending October 31, 2015.

The vote was as follows:

**9 Ayes:** Caffrey, Evans, Galella, Katsock, Quinn, Susek, Thomas, Walker, Elmy

Leonard Przywara, Board Secretary/Business Manager, presented the Treasurer's Report for the month ending November 30, 2015.

WILKES-BARRE AREA SCHOOL DISTRICT  
CASH ACCOUNT BALANCES  
FOR THE MONTH ENDING NOVEMBER 30, 2014

GENERAL FUNDS	
GENERAL FUND CHECKING - FNCB	(\$312,039.94)
GENERAL FUND CASH CONCENTRATION - FNCB	\$25,652,484.90
FEDERAL PROGRAMS - FNCB	\$475,758.88
FEDERAL PROGRAMS CHAPTER 1 -FNCB	\$446,678.21
OMEGA BANK	\$2,927,252.38
OMEGA BANK	\$2,063,417.16
JANNEY MONTGOMERY SCOTT	\$216,254.60
PNC BANK	\$1,000.00
PNC BANK INVESTMENT	\$8,729,593.94
LPL LINSKO PRIVATE LEDGER	\$828,514.85
EARNED INCOME TAX ACCOUNT-FNCB	\$36,835.38

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COMMONWEALTH INVESTMENT #1		\$11,593.07
REAL ESTATE TAX ACCOUNT - FNCB		\$0.00
LANDMARK CD		\$459,383.05
PLGIT EIT		\$819,310.59
<b>TOTAL GENERAL FUND</b>	<b>\$</b>	<b>42,356,037.07</b>
SPECIAL REVENUE FUNDS		
2003 CAPITAL PROJECTS CASH CONCENTRATION-FNCB		\$10,366.71
ATHLETIC FUND-OMEGA BANK		\$468,692.58
<b>TOTAL SPECIAL REVENUE FUND</b>	<b>\$</b>	<b>479,059.29</b>
TRUST AND AGENCY FUNDS		
PAYROLL CHECKING-FNCB		\$3,257,486.61
PAYROLL CLEARING -FNCB		\$282.62
WHOLE LIFE GROUP TRUST-CITIZENS BANK		\$173,066.44
ELEMENTARY ACTIVITY FUND-OMEGA BANK		\$115,587.85
SECONDARY ACTIVITY FUND-OMEGA BANK		\$280,516.43
COMMONWEALTH INVESTMENTS #5		\$333,081.37
<b>TOTAL TRUST AND AGENCY FUND</b>	<b>\$</b>	<b>4,160,021.32</b>
FOOD SERVICE FUND		
CHECKING ACCOUNT-OMEGA BANK		\$1,673,465.32
<b>TOTAL FOOD SERVICE FUND</b>	<b>\$</b>	<b>1,673,465.32</b>
DEBT SERVICE FUND		
COMMONWEALTH INVESTMENTS #7		\$9,279.39
<b>TOTAL DEBT SERVICE FUND</b>		<b>\$9,279.39</b>

**Ms. Thomas moved, seconded by Mr. Evans,** to accept the Treasurer's report ending November 30, 2015.

The vote was as follows:

**9 Ayes:** Caffrey, Evans, Galella, Katsock, Quinn, Susek, Thomas, Walker, Elmy

**Unfinished Business**

**Ms. Thomas moved, seconded by Miss Katsock,** to revise the current student dress code, effective for the 2015-2016 school year. The vote was as follows:

**9 Ayes:** Caffrey, Evans, Galella, Katsock, Quinn, Susek, Thomas, Walker, Elmy

Ms. Thomas expressed her gratitude to Dr. Prevuznak, Superintendent and all the Members of the Dress Code Committee who worked so diligently to revise the current dress code.

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**Communications from the Superintendent**

Dr. Prevuznak informed the Board that the three hour delay has been implemented on days when there is a wind chill warning/advisory or snow accumulation on the roads. Dr. Prevuznak noted that the three hour delay will add additional time and will make it possible to have school and avoid a cancellation. Dr. Prevuznak thanked all the private, parochial schools, parents and guardians for their understanding and co-operation. Dr. Prevuznak announced that Graduation Projects will be presented on Friday, February 13, 2015.

**Communications from Citizens**

Kim Longfoot, 396 Dana Street, Wilkes-Barre, PA

Ms. Longfoot addressed the Board in regard to a transportation issue that involves her Grandson.

Dr. Prevuznak, Superintendent, requested that Ms. Longfoot leave her contact information and informed Ms. Longfoot that he (Dr. Prevuznak) would personally address her transportation concerns and inform her of his findings as soon as possible.

**LUZERNE INTERMEDIATE UNIT**

Miss Katsock informed the Board that the next meeting of the Luzerne Intermediate Unit will be held on Wednesday, February 25, 2015 at 6:30 PM.

**WILKES-BARRE AREA CAREER AND TECHNICAL CENTER**

Mr. Quinn informed the Board that the Wilkes-Barre Career and Technical Center does not have a meeting scheduled for February. The next meeting scheduled for the Wilkes-Barre Career and Technical Center is March 16, 2015.

**CURRICULUM COMMITTEE REPORT**

**Mr. Galella presented the following report and recommendations for the Board's approval:**

1. That approval be given to enter into an Agreement with the Luzerne Intermediate Unit to provide English as a Second Language instruction to this District's English Language Learners in accordance with the LIU's ESL Program, at an hourly rate of \$51.30.
2. That approval be given to enter into an Agreement with the Luzerne Intermediate Unit to provide Partial Hospitalization Therapeutic services to students from this District, for the 2014-2015 school year at a cost of \$90.00 per day.

**Mr. Galella moved, seconded by Miss Katsock,** to adopt the report. The vote was as follows:

**9 Ayes:** Caffrey, Evans, Galella, Katsock, Quinn, Susek, Thomas, Walker, Elmy

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**BUDGET FINANCE COMMITTEE REPORT**

Mr. Quinn presented the following report and recommendations for the Board's approval:

**A. ADMINISTRATIVE**

1. That approval be given to the below listed payments:

<b>Contractor</b>	<b>Project</b>	<b>Fund</b>	<b>Cert/Appli. Invoice #</b>	<b>Payment Due</b>
Apollo Group, Inc.	District Feasibility Study	Capital Projects	06	\$490.10
Borton Lawson Architecture	District Feasibility Study	Capital Projects	06	\$3,096.88
WKL Architecture	District Feasibility Study	Capital Projects	06	\$6,081.25
Apollo Group, Inc.	Mackin Renovation	Capital Projects	05	\$6,091.60
A&E Group, JV	Mackin Renovation	Capital Projects	05	\$51,300.00
Borton Lawson Architecture	Mackin Renovation	Capital Projects	05	\$13,576.00
Leonard Engineering, Inc.	Mackin Renovation	Capital Projects	05	\$15,700.00
WKL Architecture	Mackin Renovation	Capital Projects	05	\$17,738.00
Leonard Engineering Inc.	Coughlin Courtyard Masonry & Parapet Repair	Capital Projects	05	\$1,640.00

2. That ratification be given to the Repository Tax Sales by Northeast Revenue Service, LLC, as agent for the Luzerne County Tax Claim Bureau as follows:

<b>PROPERTY OWNER</b>	<b>PARCEL NO.</b>	<b>PROPOSED BID</b>
Ted & Betty Polk Bald Mountain road Bear Creek Twp., PA	04-H12-00A-06A-000	\$500.00
Carlos R. Mejia 561 N. Penn Avenue Wilkes-Barre, PA	73-H10NW3-020-009-000	\$500.00

3. That approval be given to the Private Sale by Northeast Revenue Service, LLC, as agent for the Luzerne County Tax Claim Bureau as follows:

<b>PROPERTY OWNER</b>	<b>PARCEL NO.</b>	<b>PROPOSED BID</b>
Pocono Springs Co. Bear Creek Blvd. Bear Creek Twp., PA	04-K13-00A-20A-000	\$2,700.00

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**B. FEDERAL**

That, in accordance with the authority of the Board, the following Federal AP Checks #1351-1386 and Federal Wire transfer 201400539, from January 1, 2015 through January 31, 2015 and Chapter I AP checks #1346-1353 and Chapter I Wire Transfers 201400540-201400548 were drawn for payment since the last regular meeting of the Board of Education held on January 12, 2015 be approved.

**C.** That payment be approved for the following General Fund Wire Transfers #201410102-201410118 and General Fund checks, #37866-38808 and Food Service checks # 2535-2555 which were drawn for payment since the last regular meeting of the Board of Education held on January 12, 2105.

**D.** That the checks listed on the following pages #38089 to 38257 which have been inspected be approved and that orders be drawn for the respective amounts set down opposite the names of persons or firms.

**Mr. Quinn moved, seconded by Mr. Galella,** to adopt the report. The vote was as follows:

**9 Ayes:** Caffrey, Evans, Galella, Katsock, Quinn, Susek, Thomas, Walker, Elmy

**1 Nay:** Katsock - A #1 – C & D

There was no **ATHLETIC COMMITTEE REPORT**

**SAFETY AND SECURITY COMMITTEE REPORT**

Ms. Thomas informed the Board that the next meeting of the Safety and Security Committee is scheduled for February 17, 2015 at 10:00 AM.

Mr. Caffrey presented an update to the Board in regard to the Feasibility Task Forces. Mr. Caffrey stated that Internal and External Task Forces have begun to meet. Mr. Caffrey noted that the Chairperson for the Internal Task Force is Patrick Patte and the Chairperson for the External Task Force is John Kozerski. Mr. Caffrey informed the Board that beginning at the March Board Meeting, the Task Force will present a monthly update to the Board in regard to their progress. Mr. Caffrey also noted that the District website has a selection listed as District News. If anyone wishes to submit questions to the Task Force, they can go to the District Website, and select item #1 under District News and submit their question. Mr. Caffrey stated that submitted questions will be given to the Task Force.

**CONTRACTED SERVICES COMMITTEE REPORT**

**Dr. Susek presented the following report and recommendations for the Board's approval:**

1. That approval be given to award a contract to Environmental Abatement Associates, Inc., 239 Schuyler Avenue. Suite 125B, Kingston, PA in respect to the Asbestos Air Monitoring and Project Management Services at the Edward Mackin School. These services will be performed at an estimated cost not to exceed \$63,595.00.
2. That ratification be given to the contract, awarded to Datom Products, Inc., 113 Monahan Avenue, Dunmore, PA in respect to the Asbestos Abatement Project at Heights Murray Elementary School. These services will be performed at a cost of \$2,400.00.

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3. That approval be given to enter into a contract with Dunmore Roofing Supply Co., Inc., 158 Tighe Street, Dunmore, PA for the re-roofing of the Heights/Murray Elementary School building at their base bid of \$833,850.00. In addition, Alternate #1 to this same contract, which would extend the total system warranty from twenty (20) years to twenty-five (25) years, at a cost of \$7,000.00 be accepted. This approval is based upon the recommendation of the Apollo Group, Inc., the District's Construction Manager.
4. That approval be given to enter into a contract with Leonard Engineering, Inc., 251 Mundy Street, Suite C, Wilkes-Barre, PA to provide Additional (Site) Structural Engineering Services at Mackin Elementary School at their proposed price of \$20,000.00.
5. That approval be given to enter into a contract with Abmech, Inc., 976 Forest Avenue, W. Homestead, PA in respect to the Mackin Elementary School Asbestos Abatement Project at their base bid of \$466,300.00. ~~In addition, Alternate #2 to this same contract, which would shorten the overall time frame for completion of the abatement project by approximately twelve (12) days, at a cost of \$7,100.00 be accepted.~~ This approval is based upon the recommendation of the Apollo Group, Inc., the District's Construction Manager.
6. That approval be given to accept the "Certificate of Substantial Completion" from the Apollo Group, Inc., Construction Manager in respect to the Meyers High School Planking Project with D&M Construction Unlimited, Inc. with an established date of December 1, 2014.

ADDENDUM

1. That the approval given, on January 20, 2015 to the authorization to submit PlanCon Part D, Project Accounting Based On Estimates to the Pennsylvania Department of Education in respect to the Mackin School Project be ratified.
2. That the approval given, on January 20, 2015 to the authorization to submit PlanCon Part E, Design Development to the Pennsylvania Department of Education in respect to the Mackin School Project be ratified.
3. That approval be given to authorize the submission of PlanCon Part F, Construction Documents to the Pennsylvania Department of Education in respect to the Mackin School Project.

**Dr. Susek moved, seconded by Mr. Evans,** to delete alternate #2 listed under item #5 and to adopt the remainder of the report, including the addendum. The vote was as follows:

**8 Ayes:** Caffrey, Evans, Galella, Quinn, Susek, Thomas, Walker, Elmy

**1 Nay:** Katsock

There was no **BUILDING & GROUNDS COMMITTEE REPORT**

There was no **LEGISLATIVE /FEDERAL REPORT**

**MATERIAL SUPPLIES REPORT**

**Mr. Galella presented the following report and recommendations for the Board's approval:**

1. That having inspected RFP opened on January 28, 2015 that the award is made to the following bidders for:

Permanent Walk-Thru Metal Detectors

Company:

FIRING LINE, INC.	(Garret PD6500i)	\$3,095.00ea
Philadelphia, PA		\$34,045.00 Total (11 units)

**Mr. Galella moved, seconded by Ms. Thomas** to adopt the report. The vote was as follows:

**9 Ayes:** Caffrey, Evans, Galella, Katsock, Quinn, Susek, Thomas, Walker, Elmy

**PERSONNEL COMMITTEE REPORT**

**Dr. Susek presented the following report and recommendations for the Board's approval:**

All appointments are made pending receipt of required clearances and any applicable pre-employment drug test.

**A. Professional**

1. That **Heather Green**, having been a day to day substitute for over 90 days in one position, be appointed a long term substitute effective August 21, 2014 and ending on a date to be determined.
2. That **Sarah Reedy**, who will be a day to day substitute for over 90 days in one position on February 16, 2014, be appointed long term substitute effective September 12, 2014 through the end of the 2014-15 school year.
3. That **Carolyn Kaminski**, having been a day to day substitute for over 90 days in one position, be appointed a long term substitute effective August 25, 2014 and ending on a date to be determined.
4. That **James McLaughlin**, having been a half day, day to day substitute for over 90 days in one position, be appointed a long term substitute effective September 25, 2014 through the end of the 2014-15 school year.
5. That **Corinne Drost** be promoted from Full Time Curriculum Coordinator to Subject Supervisor at a salary to be determined by the Board.
6. That **Colleen Livingston** be appointed as an after-school, School Intervention Grant (SIG) Teachers at an hourly rate of \$25 not to exceed the allocated set-aside for SIG payroll.
7. That the retirement of **Patricia A. Kozick** be accepted with regret, effective the end of the 2014-15 school year.



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**B. Teachers' Associate**

1. That **Pamela Ostroski** be appointed as a 32.5 hour per week para-professional/PCA.
2. That **Sherri Robin** be appointed as a 32.5 hour per week para-professional/PCA.
3. That **Mary Flecknoe** be appointed as a 20 hour per week kindergarten aide.
4. That **Julianne Pratt** be appointed as a substitute teachers' associate.
5. That the resignation of **Joe Gallamo** be accepted with regret effective January 30, 2015.

**C. Secretaries**

1. That **Jonel Hardy** be appointed a grade II, 10 month secretary.
2. That the retirement of **Karen McGlynn** be accepted with regret effective January 31, 2015.
3. That the resignation of **Trish Bobbouine** be accepted with regret effective February 6, 2015.

**D. Food Service**

1. That **Stacy Rogers** be appointed a full time cook.

**E. Crossing Guards**

1. That **Anthony Miles** be appointed a substitute crossing guard.
2. That **Thomas Zelinske** be appointed a permanent crossing guard effective January 21, 2015.
3. That the retirement of **Robert Jennings** be accepted with regret January 20, 2015.

**F. Athletics**

1. The following appointments are made for the sport season and will be continued on a season to season basis unless, the post is declared vacant by the Board of School Directors. All appointments are effective upon all PDE required clearances and documents being submitted.

Meyers	Softball	Junior High Head Coach	<b>David Deluca</b>
Meyers	Track & Field	Junior High Asst. Coach	<b>John Gosciowski</b>
GAR	Softball	Junior High Head Coach	<b>Craig McCann</b>
GAR	Softball	Junior High Asst. Coach	<b>Kendra Hayward</b>
Coughlin	Track & Field	Junior High Head Coach	<b>William Kane</b>
Coughlin	Track & Field	Junior High Asst. Coach	<b>Mark Belles</b>
<del>Coughlin</del>	<del>Football</del>	<del>Junior High Asst. Coach (1/2 pay)</del>	<del><b>TABLED</b></del>

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2. That the resignation of **Corry Hanson** as Meyers Varsity Head Football Coach be accepted with regret effective February 9, 2015.
3. That the resignation of **Laura Snyder** as GAR's Varsity Assistant Softball Coach be accepted with regret effective February 9, 2015.

**ADDENDUM**

**A. Agreements**

1. That approval be given to Collective Bargaining Agreement, between the Board of Wilkes-Barre Area School District and Wilkes-Barre Area Crossing Guards Educational Support Personnel Association, effective September 1, 2015 through August 31, 2020.

All appointments are made pending receipt of PDE required clearances, certifications, and any applicable pre-employment drug test.

**B. Agreements**

1. That **Brian Fischer** be appointed an acting head teacher.

**Dr. Susek moved, seconded by Mr. Galella** to adopt the report. The vote was as follows:

**9 Ayes:** Caffrey, Evans, Galella, Katsock, Quinn, Susek, Thomas, Walker, Elmy

Mr. Quinn presented Resolution No. 1

**WILKES-BARRE AREA SCHOOL DISTRICT**

**RESOLUTION**

**No. 1**

**APPROVING PENALTY, INTEREST AND FEE SCHEDULE FOR  
COLLECTION OF DELINQUENT REAL ESTATE TAXES:**

**WHEREAS**, it is necessary and prudent for the Wilkes-Barre Area School District to recover promptly its levied and unpaid delinquent real estate taxes, and if necessary, to accomplish such recovery through legal proceedings; and

**WHEREAS**, the Municipal Claims and Tax Liens Act, 53 P.S. §7101, et seq. (the "MCTLA"), authorizes the addition of interest, costs, charges, expenses and fees, including reasonable attorney fees, to the total payable with respect to unpaid taxes; and

**WHEREAS**, the Wilkes-Barre Area School District has determined that it is in the best interest of all taxpayers and residents to enforce the payment of delinquent real estate taxes; and

**WHEREAS**, the Wilkes-Barre Area School District has determined that for real estate taxes that have become delinquent, the addition of interest, costs, charges, expenses and fees to the total payable with respect to unpaid taxes is reasonable and just;

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**NOW THEREFORE**, be it resolved by the Wilkes-Barre Area School District that the following Resolution is hereby adopted:

1. For real estate taxes levied by the District that have become delinquent, in addition to the authorization for the collection of taxes and institution of tax sales authorized by the Real Estate Tax Sales Law ("RETSL"), 72 P.S. §5860.201 et seq, the Luzerne County Tax Claim Bureau is appointed as alternative collector and is authorized and directed to file liens for real estate taxes that have become delinquent with the Prothonotary of Luzerne County in accordance with the provisions of the Municipal Claims and Tax Liens Act, 53 P.S. §7101, et seq.

2. In accordance with the MCTLA and RETSL, interest shall be charged on taxes so returned from and after but not before the first day of the month following the return. Interest shall be charged at the rate of nine per centum (9%) per annum;

3. Pursuant to Section 7106 of the MCTLA, it is hereby established that the reasonable charges, expenses and fees incurred in the collection of any delinquent account under the MCTLA are hereby fixed at five percent (5%) of the total amount of the delinquent taxes (including interest and penalties), and that **if the delinquent taxes remain unpaid following thirty (30) days' notice to the delinquent taxpayer of the imposition of these charges, expenses**, then said charges shall be paid by the delinquent taxpayer to the County of Luzerne through the Luzerne County Tax Claim Bureau in lieu of payment of commission pursuant to Section 207 of RETSL;

4. The proper officials of the District are hereby authorized and empowered to take such additional action as they may deem necessary or appropriate to implement this Resolution.

5. If any section, clause, provision or portion of this Resolution shall be held invalid or unconstitutional by and Court of competent jurisdiction, such decision shall not affect any other section, clause, provision or portion of this Resolution so long as it remains legally enforceable minus the invalid portion. The Wilkes-Barre Area School District reserves the right to amend this Resolution or any portion thereof from time to time as it shall deem advisable in the best interest of the promotion of the purposes and intent of this Resolution, and the effective administration thereof.

6. That all Resolutions inconsistent with the above provisions are repealed to the extent of their inconsistency.

7. This Resolution shall become effective immediately upon approval.

**RESOLVED AND ENACTED** this 11th day of February, 2015.

WILKES-BARRE AREA SCHOOL DISTRICT  
BOARD OF SCHOOL DIRECTOR  
By: \_\_\_\_\_

ATTEST:

**Mr. Quinn moved, seconded by Ms. Thomas** to adopt Resolution No. 1. The vote was as follows:  
**9 Ayes:** Caffrey, Evans, Galella, Katsock, Quinn, Susek, Thomas, Walker, Elmy

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Mr. Caffrey presented Resolution No. 2

**RESOLUTION**

WHEREAS, the recent death of **JOAN EVANS** has brought sorrow to her family, friends, and all who knew her; and

WHEREAS, she is the mother of Jill Saporito, Secondary Guidance Counselor for the Wilkes-Barre Area School District; and

WHEREAS, her passing on January 11, 2015 will leave an unfillable void in the lives of all who knew and loved her.

THEREFORE, BE IT RESOLVED, that her death be recorded in the minutes of the Board of School Directors and that the Secretary be instructed to express the sympathy of the members of the Board to her daughter, Jill; her son, Tim; and to her entire family.

Wilkes-Barre, Pa  
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**Mr. Caffrey moved** to accept the Resolution by Acclamation.

Ms. Thomas presented Resolution No. 3

**RESOLUTION**

WHEREAS, the recent death of **STANLEY WASLASKY** has brought sorrow to his family, friends, and all who knew him; and

WHEREAS, he is the father of Wayne Waslasky, Home and School Visitor for the Wilkes-Barre Area School District and father in-law of Michelle Waslasky; para professional at Solomon/Plains Elementary School; and

WHEREAS, he was a member of the United State Marine Corps and he served in the South Pacific, Tsingtao, China and was awarded the Purple Heart and Presidential Unit Citation in the battle of Okinawa and successfully petitioned for the Purple heart stamps, which he created and;

WHEREAS, his passing on January 6, 2015 will leave an unfillable void in the lives of all who knew and loved him.

THEREFORE, BE IT RESOLVED, that his death be recorded in the minutes of the Board of School Directors and that the Secretary be instructed to express the sympathy of the members of the Board to his wife, Eugenia, sons, Wayne and Thomas, daughters, Debra and Kathleen and to his entire family.

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**Ms. Thomas moved** to accept the Resolution by Acclamation.

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**New Business**

**Ms. Thomas motioned, seconded by Miss Katsock**, that the Wilkes-Barre Area School District institute a hiring freeze of all non-essential school District employees to remain in effect until June 30, 2015.

Miss Katsock asked Ms. Thomas to define non-essential.

Ms. Thomas stated that non-essential would be under the discretion of Dr. Prevuznak and the Director of Human Resource to determine if a requested position is an essential hire.

Dr. Prevuznak stated that he would consult the Board in regard to any position that became available during the hiring freeze period.

The votes on the above hiring freeze motion was as follows:

**9 Ayes:** Caffrey, Evans, Galella, Katsock, Quinn, Susek, Thomas, Walker, Elmy

Mr. Evans presented the following:

PUBLIC PARTICIPATION IN BOARD MEETINGS

The Board recognizes the value to school governance of public comment on educational issues and the importance of involving members of the public in Board meetings. The Board also recognizes it's responsibility for proper governance of the district and the need to conduct its business in an orderly and efficient manner and will therefore, require reasonable controls.

In order to permit fair and orderly expression of public comment, the Board shall provide an opportunity at each open meeting of the Board for residents, taxpayers, staff, and students to comment on matters of concern, official action or deliberation before the Board prior to official action by the Board.

All persons wishing to participate in a public Board meeting will be required to adhere to the following guidelines in addressing the Board:

1. Participants must sign in 5 minutes prior to the scheduled start of the meeting
2. All participants shall address the Board from behind the designated podium.
3. All participants will be given 3 minutes in order to address the Board.
4. No participant may speak more than once on the same topic, unless all others who wish to speak on a topic have been heard.
5. All participants are expected to practice civility and respect, and remarks of a personal nature directed against any individual will be ruled out of order.

The Board President is responsible for the orderly conduct of the meeting and may:

1. Interrupt or terminate a participant's statement when the statement is too lengthy, personally directed, abusive, obscene, or irrelevant.
2. Request any individual to leave the meeting when that person does not observe reasonable decorum.
3. Request the assistance of law enforcement officers to remove a disorderly when his/her conduct interferes with the orderly progress of the meeting.
4. Call a recess or adjourn to another time when the lack of public decorum interferes with the orderly conduct of the meeting.

**Mr. Evans moved, seconded by Mr. Caffrey**, to adopt the Policy regarding Public Participation in Board Meetings.

Summary of Minutes  
Regular Board Meeting  
February 11, 2015

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Ms. Katsock stated that in light of the fact of what the District is facing and what the District is planning on going through, she (Miss Katsock) thinks it flies in the face of the Constitution that we are reducing the amount of time that the public has to speak before us.

President Elmy stated that if a Citizen who addresses the Board requires more time, they will have the opportunity to submit their questions/concerns to the Board in writing and they will receive a response as soon as possible.

Mr. Caffrey noted that there are opportunities for the Citizens to express their concerns in regard to what the District is facing. Mr. Caffrey stated that a public question and answer forum was held at the Solomon/Plains Complex on Thursday, February 5, 2015. Mr. Caffrey further noted that tax payers have the opportunity to go to the District website to submit questions and express concerns and those questions and concerns will be distributed to the Task Force for their consideration.

The vote on the above motion was:

**7 Ayes:** Caffrey, Evans, Galella, Quinn, Susek, Thomas, Elmy

**2 Nays:** Katsock, Walker

**Communications from Solicitor**

Attorney Wendolowski requested a motion to adopt the Addendums added to the Contracted Services Report.

**Ms. Thomas moved, seconded by Mr. Evans,** to approve the Addendums of the Contracted Services Report. The vote was as follows.

**8 Ayes:** Caffrey, Evans, Galella, Quinn, Susek, Thomas, Walker, Elmy

**1 Nay:** Katsock

**Board Secretary Report**

Leonard B. Przywara, Board Secretary/Business Manager announced the following Meeting schedule.

**March – 2015**

**Committee Meeting**

Monday, March 9, 2015 – 5:30 PM

**Regular Board Meeting**

Monday, March 9, 2015– 7:00 PM

**Dr. Susek moved** to adjourn the Meeting.

**President Elmy** adjourned the Meeting at 7:45 PM.